

**Hopelink Adult Education
ESL Leader's Weekly Report**

Your Name: _____ Today's Date: _____

Week reported (dates—Sunday to Saturday): _____

Are you an RSVP Volunteer? Yes No

(If not, and you are over 55, please contact the Administrative Assistant.)

Please enter any changes in your contact information:

Address: _____

Telephone: _____

Email: _____

Volunteer hours:

In-Class _____ Preparation _____

Training _____ Other _____

Class Changes (continue other side of necessary):

Student's Name	Phone Number	Date Added	Date Dropped

Please list any special needs, comments, or suggestions you may have:

Send to:

Hopelink Volunteer Coordinator
11011 120th Ave NE
Kirkland, WA 98033

THANK YOU!